

ITC Limited Virginia House 37 J. L. Nehru Road Kolkata 700 071, India Tel. : 91 33 2288 9371 Fax : 91 33 2288 4016 / 1256 / 2259 / 2260

17th December, 2021

The Manager Listing Department National Stock Exchange of India Ltd. Exchange Plaza Plot No. C-1, G Block Bandra-Kurla Complex Bandra (East) Mumbai 400 051 The General Manager Dept. of Corporate Services BSE Ltd. P. J. Towers Dalal Street Mumbai 400 001 The Secretary The Calcutta Stock Exchange Ltd. 7, Lyons Range Kolkata 700 001

Dear Sirs,

Allotment of Shares under the Company's Employee Stock Option Schemes

In terms of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we write to advise that the Company on 17^{th} December, 2021 issued and allotted 2,60,100 Ordinary Shares of $\overline{\mathbf{x}}$ 1/- each, upon exercise of 26,010 Options by Optionees under the Company's Employee Stock Option Schemes.

Consequently, with effect from 17th December, 2021, the Issued and Subscribed Share Capital of the Company stands increased to ₹ 1232,26,38,181/- divided into 1232,26,38,181 Ordinary Shares of ₹ 1/- each.

Yours faithfully, ITC Limited

(R. K. Singhi) Executive Vice President & Company Secretary