



**ITC Limited**  
Virginia House  
37 J. L. Nehru Road  
Kolkata 700 071, India  
Tel. : 91 33 2288 9371  
Fax : 91 33 2288 4016 / 1256 / 2259 / 2260

7<sup>th</sup> November, 2020

The Manager  
Listing Department  
National Stock Exchange of  
India Ltd.  
Exchange Plaza,  
Plot No. C-1, G Block  
Bandra-Kurla Complex  
Bandra (East)  
Mumbai 400 051

The General Manager  
Dept. of Corporate Services  
BSE Ltd.  
P. J. Towers  
Dalal Street  
Mumbai 400 001

The Secretary  
The Calcutta Stock  
Exchange Ltd.  
7, Lyons Range  
Kolkata 700 001

Dear Sirs,

**Alteration of the Articles of Association of the Company**

We write to advise, in terms of Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, that the Board of Directors of the Company at the meeting held on 6th November, 2020, recommended for the approval of the Members, adoption of new Articles of Association of the Company to make them consistent and aligned with the provisions of the Companies Act, 2013, the Rules & Regulations framed thereunder and the Secretarial Standards on Board and General Meetings, besides deletion of certain redundant Articles etc. Such approval of the Members of the Company is proposed to be taken through Postal Ballot by way of e-voting.

Yours faithfully,  
ITC Limited

(R. K. Singhi)  
Executive Vice President &  
Company Secretary