

ITC Limited Virginia House 37 J. L. Nehru Road Kolkata 700 071, India

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20th January, 2020

The Manager Listing Department National Stock Exchange of India Ltd. Exchange Plaza, Plot No. C-1, G Block Bandra-Kurla Complex Bandra (East) Mumbai 400 051

The General Manager Dept. of Corporate Services **BSE** Limited P. J. Towers Dalal Street, Mumbai 400 001

The Secretary The Calcutta Stock Exchange Ltd. 7, Lyons Range Kolkata 700 001

Dear Sirs,

Allotment of Shares under the Company's Employee Stock Option Schemes

In terms of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we write to advise that the Company on 20th January, 2020 issued and allotted 6,26,170 Ordinary Shares of ₹ 1/- each, upon exercise of 62,617 Options by Optionees under the Company's Employee Stock Option Schemes.

Consequently, with effect from 20th January, 2020, the Issued and Subscribed Share Capital of the Company stands increased to ₹ 1229,17,51,941/- divided into 1229,17,51,941 Ordinary Shares of ₹ 1/- each

Yours faithfully,

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Executive Vice President &

Company Secretary