



**ITC Limited**  
Virginia House  
37 J. L. Nehru Road  
Kolkata 700 071, India  
Tel. : 91 33 2288 9371  
Fax : 91 33 2288 4016 / 1256 / 2259 / 2260

13<sup>th</sup> May, 2019

The Manager  
Listing Department  
National Stock Exchange of India Ltd.  
Exchange Plaza,  
Plot No. C-1, G Block  
Bandra-Kurla Complex, Bandra (East)  
Mumbai 400 051

The General Manager  
Dept. of Corporate Services  
BSE Ltd.  
P. J. Towers  
Dalal Street  
Mumbai 400 001

The Secretary  
The Calcutta Stock  
Exchange Ltd.  
7, Lyons Range  
Kolkata 700 001

Dear Sirs,

**Appointment of Mr. S. Puri as Chairman of the Company**

In terms of Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, we write to advise that the Board of Directors of the Company ('the Board') at the meeting held today appointed Mr. Sanjiv Puri, Managing Director, also as the Chairman of the Company with effect from 13<sup>th</sup> May, 2019. Consequently, Mr. Puri's new designation is Chairman & Managing Director of the Company.

We further advise that at the time of consideration of the above by the Nomination & Compensation Committee and the Board, the Trading Window for purchasing / selling or dealing in the shares of the Company for Designated Employees (and their Immediate Relatives) was closed in connection with the consideration by the Board of the Audited Financial Results of the Company for the financial year ended on 31<sup>st</sup> March, 2019, and will open 48 hours from the announcement of such results to the Stock Exchanges; the said closure of Trading Window was advised vide our letter dated 27<sup>th</sup> March, 2019.

Yours faithfully,  
ITC Limited

(R. K. Singhi)  
Executive Vice President &  
Company Secretary