

ITC Limited
Virginia House
37 J. L. Nehru Road
Kolkata 700 071, India

Tel.: 91 33 2288 9371

Fax: 91 33 2288 4016 / 1256 / 2259 / 2260

10th August, 2018

The Manager
Listing Department
National Stock Exchange of
India Ltd.
Exchange Plaza,
Plot No. C-1, G Block
Bandra-Kurla Complex
Bandra (East)
Mumbai 400 051

The General Manager Dept. of Corporate Services BSE Ltd. P. J. Towers Dalal Street, Fort Mumbai 400 001 The Secretary
The Calcutta Stock Exchange
Ltd.
7, Lyons Range
Kolkata 700 001

Dear Sirs,

## Board Meeting – 10th August, 2018

We write to advise, in terms of Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, that the Board of Directors of the Company at the meeting held today, i.e. 10<sup>th</sup> August, 2018, has recommended for the approval of the Members through Postal Ballot and e-voting, a limit of 2% of the issued and subscribed Share Capital of the Company to be earmarked for issue of shares from time to time under a new Employee Stock Appreciation Rights Scheme.

The said meeting of the Board commenced at 11.45 a.m. and concluded at 1.45 p.m.

Yours faithfully, ITC Limited

(R. K. Singhi)

Executive Vice President &

Company Secretary